

## HOTEL BOOKING FORM

**Block Booking**  
Our reference: **+BIO1017**

BEDFORD HOTEL & CONGRESS CENTRE

RUE DU MIDI 135-137

B-1000 BRUXELLES

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### PARTICIPANT DETAILS

Organization: \_\_\_\_\_ First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_ Email: \_\_\_\_\_

### HOTEL

ARRIVAL date: \_\_\_\_\_ / 10/ 2017

DEPARTURE date: \_\_\_\_\_ / 10/ 2017

### ROOM TYPE

**All hotel rates are quoted in Euros, per night, per room, including American buffet breakfast.**

SINGLE STANDARD ROOM (16/10/2017)			DOUBLE or TWIN DOUBLE USE (16/10/2017)		
o	105.00 €	STANDARD	110.00 € STANDARD		
SINGLE STANDARD ROOM (17/10/2017)			DOUBLE or TWIN DOUBLE USE (17/10/2017)		
o	105.00 €	STANDARD	o	110,00 €	STANDARD
SINGLE STANDARD ROOM (18/10/2017)			DOUBLE or TWIN DOUBLE USE (18/10/2017)		
o	105.00 €	STANDARD	o	110.00 €	STANDARD

City Tax supplement, **4.24 €** per room, per night

**CREDIT CARD** (acts as a guarantee of your reservation and also constitutes acceptance of the terms and conditions)

Card number: \_\_\_\_\_

Expiry date: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

C.V.C. CODE: \_\_\_\_\_

### TERMS AND CONDITIONS

**LIMIT DATE FOR REGISTRATION 15.09.2017**

- \* To ensure that a room has been reserved, all information in the booking form must be complete and the form must be duly signed and returned to the hotel.
- \* Kindly note that the check-in time is at 14h00 and the check-out time is at 12h00. For arrival in the early morning, you are advised to book an extra room night.
- \* Within five working days from the receipt of the signed hotel booking form, an acknowledgement note will be issued to you via e-mail or fax.
- \* Cancellations and changes of the hotel reservations have to be made in writing. The reservation can be cancelled free of charge up to 48 hours' prior the arrival date.
- \* Please note that the hotel is entitled to charge 100% of the total amount of the hotel reservation in case of late cancellation and in case of No-show.
- \* Should a guest depart before the final date of his/her reservation, the hotel is entitled to charge the guest for the whole period of the initial reservation.

**SIGNATURE:** \_\_\_\_\_

**DATE:** . . / . . / . .